

| Timeline | Grade 9 |
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| January | O ₂ Lead Teacher contact with administrators, grade 9 teachers and school counsellors |
| February -March | O ₂ Lead Teacher presentation to all Ggrade 9 students |
| March-April | O ₂ Information session for families and students |
| March-May | Application/ application review (include the Learning Agreement) |
| March-May | Interviews by panel; schedule where most comfortable for students (some prefer at high school while others at junior high school or in the community) |
| April-May | Review of interview process and findings (include appropriate grade 9junior high staff where needed for additional discussion) |
| April-May | Formal notification (acceptance/ non acceptance letters). Conversations with families related to process. (students should keep their acceptance letters for their Grade 10 portfolio) |
| May | Directions for course selections for students and list of accepted students shared with Admin, School counselor and individuals who manage PowerSchool to ensure students are identified with the correct codes (S105) and enrolled in the appropriate courses |
| June | Review students' schedules to verify appropriate scheduling |
| Timeline | Grade 10 |
| September | Ensure Learning Agreement, media release and other forms are signed and added to student O ₂ file |
| September | Orientation for Grade 10 students and family members (often done in conjunction with curriculum night) |